



Partnering with schools to equip students with the mindsets, skills, and strategies they need to succeed at school and beyond

Curriculum Vitae Template

Mark Donaldson

Personal profile

I am an active member of my local area and have lived and worked there my whole life. I attended the Blackville High School and passed my HSC in 2008. I have a passion for mechanics and have worked with my uncle on his cars throughout my time at school.

Education and training

Occupational Health and Safety General Induction (white card) 2007

Responsible Service of Alcohol (RSA) 2008

Blackville High School 2003-2008

High School Certificate (HSC) 2008 65 UAI

Employment history

Cashier

Beer, Wine and Spirits 2008-2009

I gained strong customer service skills from my time working as a cashier. I also helped unload stock and re-stack shelves. Our store is friendly and is the liquor store which most of the locals in our area use.

Labourer

Busby's Bricks 2006-2008

As a labourer I was a general hand to the project manager. I learned how to be a disciplined employee, always arriving early and leaving when dismissed. I learned invaluable trade skills with Busby's Bricks.

Achievements

Academic

Design and Technology Academic Effort Award

Sporting

Blackville 5th s Rugby League team – Undefeated
Glenvale Rugby League club member 1999-2009

Co-Curricular

Corporal of the Blackville year 12 Cadets
Bronze Duke of Edinburgh Award

Skills

Communication

My work experience as a labourer has taught me how to communicate with different levels of management in the company and on the worksite. It is vital to have sound communication skills in the potentially dangerous environment of a building site. My customer service skills gained from working in a bottle shop are strong as I use them and learn more each day.

Technical

I have my OH&S card and I am able to work on a construction site. I have good knowledge of tools and mechanics which I learned about in Design and Technology at school and from my uncle who is a mechanic.

Interests

I have a high interest in cars and love maintaining my car with my uncle on weekends. I also like to listen to alternative rock and like going to see action movies.